



TTU/ILO/IAP/VOL.2/22

18TH FEBRUARY, 2025

**THE HUMAN RESOURCE MANAGER
GHANA PORTS AND HARBOURS AUTHORITY
P.O. BOX 708, TAKORADI, GHANA**

Dear Sir/Madam,

PRACTICAL INDUSTRIAL TRAINING PROGRAMME FOR STUDENTS

Students of Takoradi Technical University pursuing Bachelor of Technology (B-Tech) are expected to undergo practical industrial training in industry as part of the requirements for the award of their certificate.

It is believed that the attachment programme would bring positive industrial exposure to students. This exercise would enable students to put theory into practice and acquaint themselves with current technological development in industry and commerce.

The University would, therefore, be grateful if you could consider the under-mentioned student to undertake his/her industrial attachment programme in your organization from **28th April, 2025 to Friday 18th July, 2025**.

The student's particulars are as follows:

REGISTRATION NUMBER: BC/ITN/22/009

NAME: SIMMONS HARRIETTA KAKRA

PROGRAMME: BACHELOR OF TECHNOLOGY INFORMATION TECHNOLOGY III

CONTACT NUMBER: 0555076801

We request that the student should be made to familiarize him/herself with all the related sections available in your organization.

For your information, all students at the University are covered by Group Personal Accident Insurance policy.

We count on your usual cooperation.

Yours faithfully,

Industrial Liaison Office
Takoradi Technical University
Takoradi

MARK KOFI O. AREMU
Head, Industrial Liaison Office

NB: DO NOT ACCEPT THIS LETTER IF IT DOESNOT BEAR THE ORIGINAL STAMP



